



DOMINICAN ACADEMY

Where Smart Girls Become Intelligent Women

June 1, 2017

Dear Parents, Guardians, and Friends of Dominican Academy,

As you know, we will soon launch Phase One of the planned summer renovations here at Dominican Academy. This summer, we will enhance the First and Fifth Floors, adding two full-size classrooms, a new student cafeteria, and additional improvements to the quality of the student and faculty experience.

We—the faculty, staff, and administration—have all been working tirelessly to ensure that the project can begin (and end!) on time, so that our students may return home to 44 East 68th Street for the first day of school in September with minimal disruption.

As is to be expected, we have learned some new information this week as the start-date approaches that we would like to share with you:

- The building will be vacated from 10 AM on Friday, June 2nd through Sunday, June 18th as the bulk of the demolition work takes place.
- During that time, *no staff, faculty, or administrators will be on site*. Should you need to contact a member of the faculty, staff, or administration, we urge you to use email as the primary form of contact.
- In addition, the sisters who reside at D.A., including President, Sr. Margaret Ormond, will reside off-premises until the end of August at the request of the contractors.
- While the main phone line (212-744-0195) will be answered Monday through Friday from 7 AM to 1 PM, many staff and administrator's phone lines will be disrupted. *Therefore, we urge you to use email as the primary form of contact.* [A full list of staff emails is available on the Dominican Academy website under "About > Contact Us."](#)

At this time, we anticipate that the staff will be able to return to work in the building after the 18th of June. We will keep you informed as to any changes in this plan. In the meantime, we count on you for your prayers that all the staff and workers be safe and productive this summer.

Above all, we thank you for your understanding, your cooperation, and your prayers as we embark on this momentous project.

Sincerely,

Sr. Margaret Ormond, O.P.

President